

# Overview and Scrutiny Committee



St Edmundsbury  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>												
<b>Date:</b>	<b>Wednesday 13 September 2017</b>												
<b>Time:</b>	<b>4.00 pm</b>												
<b>Venue:</b>	<b>Conference Chamber West West Suffolk House</b> Western Way Bury St Edmunds												
<b>Full Members:</b>	<p style="text-align: center;"><b>Chairman</b> Diane Hind</p> <p style="text-align: center;"><b>Vice Chairman</b> Susan Glossop</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"><i>Conservative Members (12)</i></td> <td style="vertical-align: top;">Simon Brown Patrick Chung Paula Fox Susan Glossop Richard Rout Andrew Speed</td> <td style="vertical-align: top;">Clive Springett Sarah Stamp Jim Thorndyke Frank Warby Vacancy Vacancy</td> </tr> <tr> <td style="vertical-align: top;"><i>Charter Member (1)</i></td> <td style="vertical-align: top;">Diane Hind</td> <td></td> </tr> <tr> <td style="vertical-align: top;"><i>Independent Member (1)</i></td> <td style="vertical-align: top;">Paul Hopfensperger</td> <td></td> </tr> <tr> <td style="vertical-align: top;"><i>UKIP Member (2)</i></td> <td style="vertical-align: top;">John Burns</td> <td style="vertical-align: top;">Vacancy</td> </tr> </table>	<i>Conservative Members (12)</i>	Simon Brown Patrick Chung Paula Fox Susan Glossop Richard Rout Andrew Speed	Clive Springett Sarah Stamp Jim Thorndyke Frank Warby Vacancy Vacancy	<i>Charter Member (1)</i>	Diane Hind		<i>Independent Member (1)</i>	Paul Hopfensperger		<i>UKIP Member (2)</i>	John Burns	Vacancy
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
<b>Quorum:</b>	Six Members												
<b>Committee administrator:</b>	<b>Christine Brain</b> Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>												

# Public Information



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757120 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.stedmundsbury.gov.uk">www.stedmundsbury.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public participation:</b>	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
<b>Disabled access:</b>	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.  Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).  Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

# Agenda

## Procedural Matters

### Part 1 - Public

**1. Substitutes**

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Minutes**

**1 - 8**

To confirm the minutes of the meeting held on 19 July 2017 (copy attached).

**4. Public Participation**

Members of the public who live or work in the Borough are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

**5. Announcements from the Chairman regarding responses of the Cabinet to reports of the Overview and Scrutiny Committee**

**6. Annual Presentation by the Cabinet Member for Planning and Growth**

**9 - 12**

Report No: **OAS/SE/17/023**

The Cabinet Member for Planning and Growth, Councillor Alaric Pugh has been invited to the meeting to provide an annual account on his portfolio and to answer questions from the Committee.

**7. Work Programme Update**

**13 - 18**

Report No: **OAS/SE/17/024**

### Part 2 – Exempt

**NONE**